
Friday, February 25th, 2022

New isolved release: version 8.03

Highlights

isolved version 8.03 includes new and updated state tax forms, updates to the California Pay Data Report and a new Sort Field description when running labor Allocation reports. These enhancements will be available when you log into isolved on Friday, February 25th, 2022.

HR

- The California Pay Data Report has been updated to meet 2021 requirements

Payroll & Tax

- Updates have been made to Labor Allocation Reports to describe the Sort Fields
- The Missouri Form MO W-4 is no longer required for residents working 100% out-of-state
- The latest Nebraska Form W-4N has been added for onboarding and tax updates

HR

The California Pay Data Report Updates

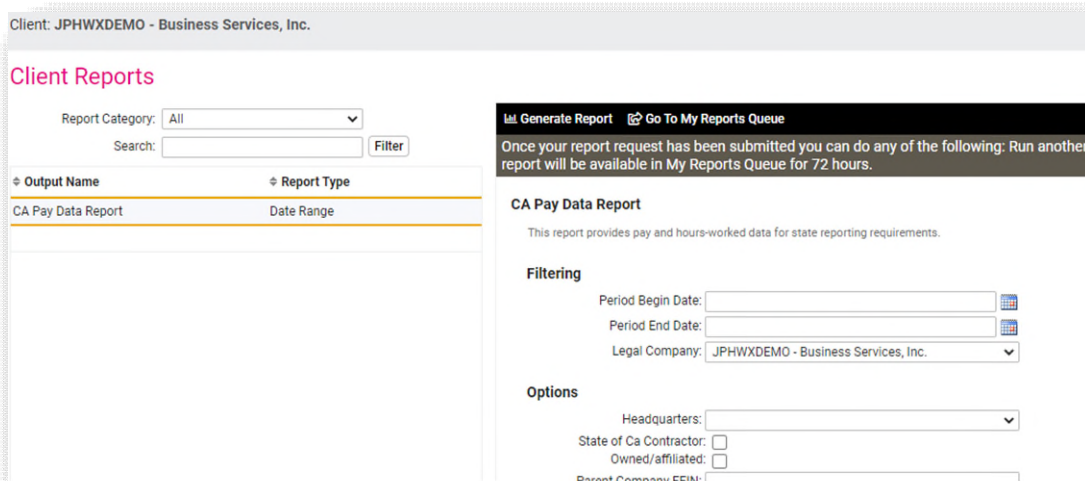
For clients in California, the CA Pay Data Report has been updated to meet 2021 requirements

California employers with 100 or more employees must report pay and hours-worked data by establishment, job category, sex, race, and ethnicity to the Department of Fair Employment and Housing (DFEH) by **March 31, 2021** and annually thereafter. For more information on requirements and filings, please visit

<https://www.dfeh.ca.gov/paydatareporting/>

The **CA Pay Data Report** has been updated to meet 2021 requirements and is available for clients to preview and use for this year's filings.

Client Reports screen:



Report example:

Section II.A - Establishment & Employment Information												
Name*	Establishment ID	Address Line 1*	Address Line 2	City*	State*	ZIP Code*	NAICS Code*	Major Activity*	Total Number of Employees at Establishment*	Was a California Pay Data Report filed for this establishment last year?*	Was an EEO-1 Report filed for this establishment last year?*	Is this establishment the employer's headquarters?*
San Francisco, CA	CA1	2450 Lombard St		San Francisco	CA	94123	541990	Technical Services	3	Yes	Yes	No
San Francisco, CA	CA1	2450 Lombard St		San Francisco	CA	94123	541990	Technical Services	3	Yes	Yes	No
San Francisco, CA	CA1	2450 Lombard St		San Francisco	CA	94123	541990	Technical Services	3	Yes	Yes	No

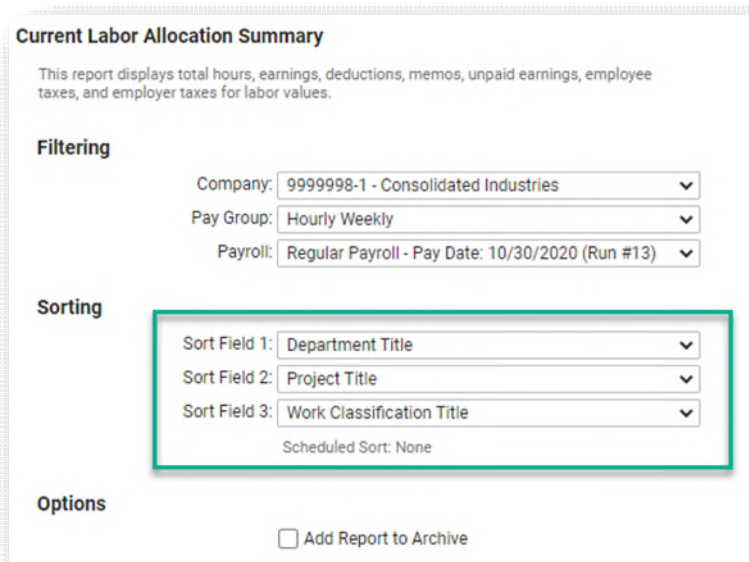
Payroll & Tax

Updates have been made to Labor Allocation Reports

Administrators will now see a Report Description describing the Sorting the sort field options

When running specific labor allocation reports, clients can use the Sort Fields to define which labor fields to report on for labor allocations. Sort Fields 1 and 2 can be used for Sorting and Org/Labor with sub-total. Sort field 3 is only used for sorting and order and won't create an additional sub-total on the report.

For example, if a client has labor fields defined for Department, Project, and Work Classification, and all three are select where department is Sort Field 1, Project is Sort Field 2, and Work Classification is Sort Field 3, when the report is generated, the client will see the data grouped by department and project with sub-totals. Clients will not see it grouped by Work Classification because it is only used to sort and control the order.



Current Labor Allocation Summary

This report displays total hours, earnings, deductions, memos, unpaid earnings, employee taxes, and employer taxes for labor values.

Filtering

Company: 9999998-1 - Consolidated Industries ▼
Pay Group: Hourly Weekly ▼
Payroll: Regular Payroll - Pay Date: 10/30/2020 (Run #13) ▼

Sorting

Sort Field 1: Department Title ▼
Sort Field 2: Project Title ▼
Sort Field 3: Work Classification Title ▼
Scheduled Sort: None

Options

Add Report to Archive

Report Example:

Client ID: 9999998 - Consolidated Industries		CURRENT LABOR ALLOCATION DETAIL					Period Begin Date: 10/19/2020		
Pay Group: Hourly Weekly		Consolidated Industries					Period End Date: 10/25/2020		
Check Date: 10/30/2020		Group By: Department, Project					Pay Period: 38		
Run Date: 2/24/2021 Run Number: 13							Payroll Type: Regular Payroll		
Department(CONSTRN - Construction) - Project(FTBENNINGREC - Recreation Center, Martin Army Hospital, Ft Benning, GA)									
Net Amount: 1,320.07						FEDERAL WH 390.27			
						CALIFORNIA WH 36.95			
						GEORGIA WH 116.58			
						CALIFORNIA SDI EE 22.41			
		Total Earnings 44.49		2,240.82		Total Deductions 183.12		Total Employee Tax 737.63	
								Total Employer Tax 171.42	
Schorr, Rachel Emp#: 241360									
Gross: 280.40		Earning		Hours		Amount		Deduction	
		Regular Pay		25.07		250.70		401(k) EE Pre 12.83	
		Overtime @ 1.5		1.98		29.70		Medical Pre EE 7.40	
Total Liability: 307.67								MED EE 3.96	
Net Amount: 205.63								FEDERAL WH 0.73	
								GEORGIA WH 4.21	
								NEW YORK WH 3.06	
								TX ER 0.28	
								EMPLOYMENT TRAINING INVEST ASSMNT	
		Total Earnings 27.05		280.40		Total Deductions 45.88		Total Employee Tax 28.89	
								Total Employer Tax 27.27	
Hamilton, Matthew Emp#: 241357									
Gross: 10.56		Earning		Hours		Amount		Deduction	
		Min Wage Makeup				10.56		401(k) EE Pre 0.21	
Total Liability: 11.52								Medical Pre EE 0.24	
Net Amount: 6.74								401(k) Roth EE 0.21	
								PF Welfare Fund 0.24	
								CALIFORNIA WH 0.03	
								NEW YORK WH 0.03	
								VERMONT SUI ER 0.11	
								NORTH CAROLINA WH 0.11	
								PF Trng Fund 0.02	
								PF LECET Fund 0.01	
								Blackline Union 0.83	
		Total Earnings		10.56		Total Deductions 2.11		Total Employee Tax 1.71	
								Total Employer Tax 0.96	

The Report Description on the following reports has been updated to include the following text:

“Note: Sort Fields 1 and 2 can be used for Sorting and Org/Labor sub-totals. Sort Field 3 is only used for sorting”

If a report already has data in the Description field, this note is added to that data; it will not replace the data.

Impacted Reports:

- Current Labor Allocation Detail
- Current Labor Allocation Detail (with Rates)
- Current Labor Allocation Summary
- Custom Labor Allocation Detail
- Custom Labor Allocation Summary
- Labor Allocation Detail
- Labor Allocation Summary
- MTD Labor Allocation by Pay Date
- MTD Labor Allocation by Period End

Missouri Form MO W-4 Requirements

The Missouri Form MO W-4 is no longer required for residents working 100% out-of-state

Form MO W-4 will no longer be presented during onboarding when a Missouri resident works 100% out-of-state. This will allow for proper deduction and payroll processing.

The Nebraska Withholding Allowance Certificate is Now Available

The latest Nebraska Form W-4N has been added for onboarding and tax updates

The form is now available for new Nebraska employees in onboarding and for existing employees in the Tax Updates Wizard.

RESET
PRINT

NEBRASKA
Good Life, Great Services.
 DEPARTMENT OF REVENUE

Nebraska Withholding Allowance Certificate
• Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the Nebraska Department of Revenue (DOR).

**FORM
W-4N**

Your First Name and Initial

Last Name

Your Social Security Number

Current Mailing Address (Number and Street or PO Box)

Single Married Filing Jointly or Qualifying Widow(er)

City

State

Zip Code

Note: If married, filing separately, or spouse is a nonresident alien, check the "Single" box. Individuals filing income tax returns with a "Head of Household" status check the "Single" box.

1 Total number of allowances you are claiming (from line 4f on the worksheet below)	1	
2 Additional amount, if any, you want withheld from each check for Nebraska income tax withheld	2	
3 I claim exemption from withholding and I can provide satisfactory evidence to my employer that I meet both of the following conditions for exemption. <ul style="list-style-type: none"> • Last year I had a right to a refund of all Nebraska income tax withheld because I had no tax liability, and • This year I expect a refund of all Nebraska income tax withheld because I expect to have no tax liability. If you can provide evidence that you can meet both conditions, write "Exempt" here	3	

Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is correct and complete.

sign here
Employee's or Other Payee's Signature

Date

— — — — — Separate here and give Form W-4N to your employer or payor. Keep the bottom part for your records. — — — — —

Personal Allowances Worksheet

• Keep for your records.

Allowances approximate tax deductions that may reduce your tax liability. The number of allowances is determined by many factors including, but not limited to, filing status, how many jobs you have, and how many children or dependents that you claim on your income tax return.

Allowances claimed on the Form W-4N are used by your employer or payor to determine the Nebraska state income tax withheld from your wages, pension, or annuity to meet your Nebraska state income tax obligation.

4 a Enter "1" for yourself if no one else can claim you as a dependent. **4a**

b Enter "1" if:

- You are single and have only one job;
- You are single and have only one pension;
- You are married, have only one job, and your spouse does not work; or