
Friday, May 6th, 2022

New isolved release: version 8.08

Highlights

isolved version 8.08 includes the addition of the NY LS 55 Employee Notice form, Payroll Processing enhancements, and Time Card updates.

HR

- An additional pay rate wage notice has been added for New York LS 55

Payroll Processing

- Enhancement made to prevent additions or changes while payroll is processing

Time

- Time Card updates

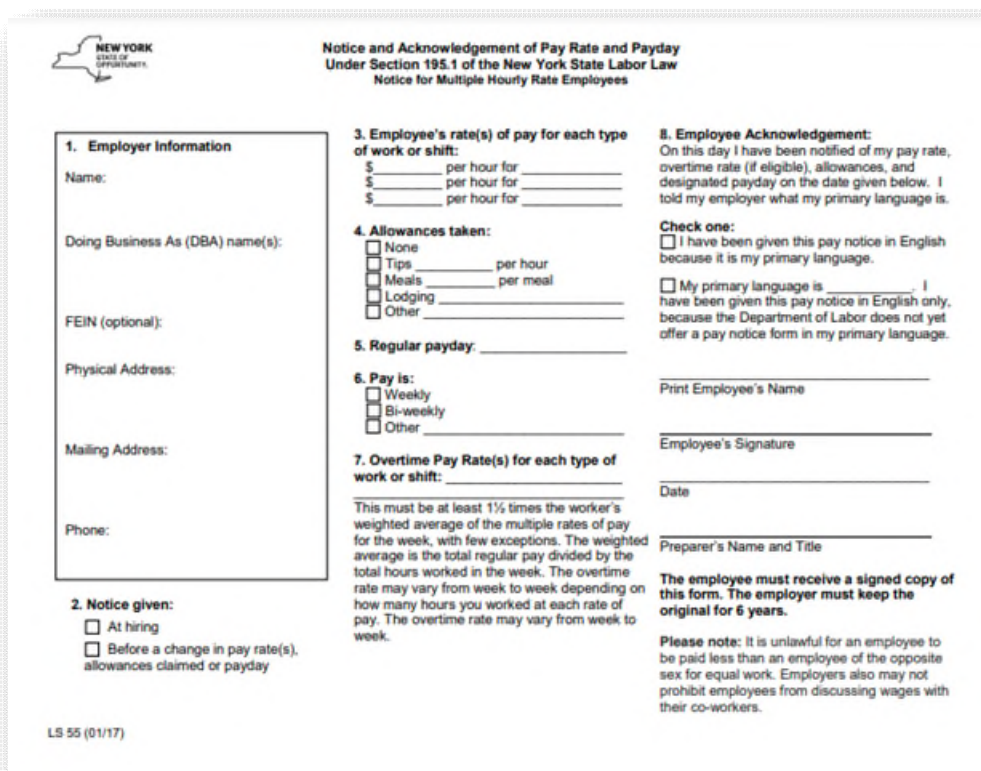
HR

The New York LS 55 Pay Notice

This notice is now available under the list of templates for Client Notices

A new wage notice has been added as part of the continued commitment to support wage notice requirements and allows the ability for employees to electronically review and sign the notice.

Notice and Acknowledgement of Pay Rate and Payday Under Section 195.1 of the New York State Labor Law Notice for Multiple Hourly Rate Employees LS 55 is a blank work agreement that contains all of the fields that employers must include to notify each employee in writing of conditions of employment at time of commitment to hire. This agreement must be completed to comply with the Wage Theft Prevention Act.



NEW YORK
STATE OF
OPPORTUNITY

**Notice and Acknowledgement of Pay Rate and Payday
Under Section 195.1 of the New York State Labor Law
Notice for Multiple Hourly Rate Employees**

1. Employer Information

Name: _____

Doing Business As (DBA) name(s): _____

FEIN (optional): _____

Physical Address: _____

Mailing Address: _____

Phone: _____

2. Notice given:

At hiring

Before a change in pay rate(s), allowances claimed or payday

3. Employee's rate(s) of pay for each type of work or shift:

\$ _____ per hour for _____

\$ _____ per hour for _____

\$ _____ per hour for _____

4. Allowances taken:

None

Tips _____ per hour

Meals _____ per meal

Lodging _____

Other _____

5. Regular payday: _____

6. Pay is:

Weekly

Bi-weekly

Other _____

7. Overtime Pay Rate(s) for each type of work or shift: _____

This must be at least 1½ times the worker's weighted average of the multiple rates of pay for the week, with few exceptions. The weighted average is the total regular pay divided by the total hours worked in the week. The overtime rate may vary from week to week depending on how many hours you worked at each rate of pay. The overtime rate may vary from week to week.

8. Employee Acknowledgement:

On this day I have been notified of my pay rate, overtime rate (if eligible), allowances, and designated payday on the date given below. I told my employer what my primary language is.

Check one:

I have been given this pay notice in English because it is my primary language.

My primary language is _____, I have been given this pay notice in English only, because the Department of Labor does not yet offer a pay notice form in my primary language.

Print Employee's Name _____

Employee's Signature _____

Date _____

Preparer's Name and Title _____

The employee must receive a signed copy of this form. The employer must keep the original for 6 years.

Please note: It is unlawful for an employee to be paid less than an employee of the opposite sex for equal work. Employers also may not prohibit employees from discussing wages with their co-workers.

LS 55 (01/17)

For more information, please visit the [NY DOL website](https://www.dol.ny.gov/).

To configure this new form, contact your Payroll Specialist and request the **Client Wage Notice Management** role.

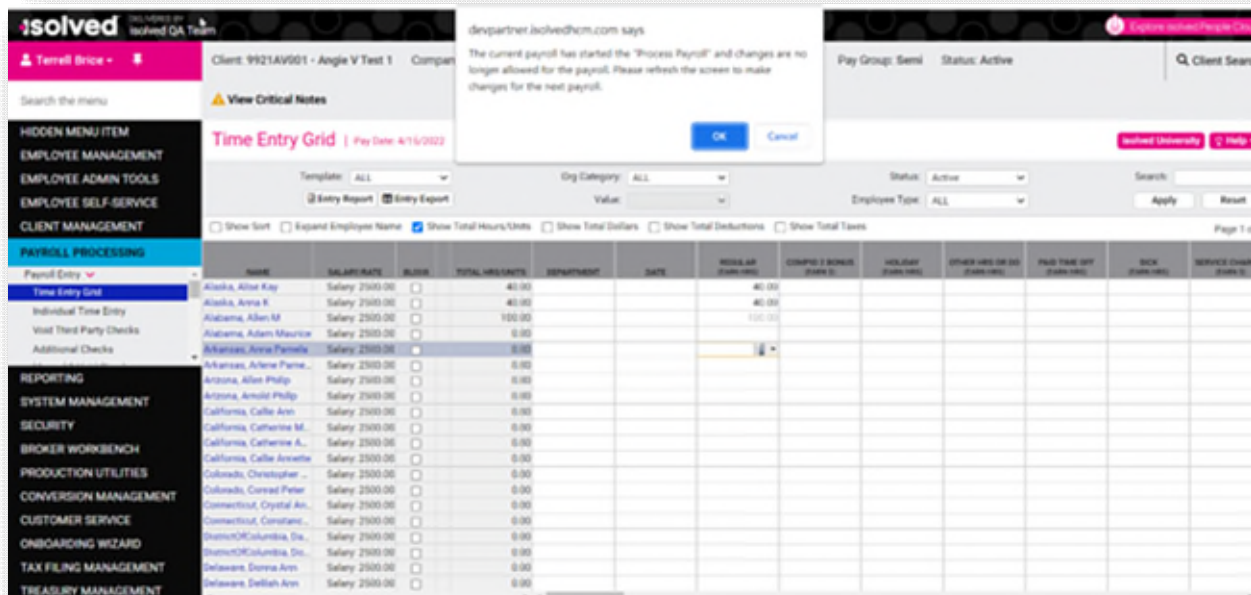
Payroll Processing

Enchantment to prevent changes during payroll processing

New message will appear if payroll processing is in progress

For clients who have multiple people able to update and process payroll, functionality has been added to prevent changes in the system when a payroll is being processed.

Users are now prevented from making additions or changes in the **Individual Time Entry** or **Time Entry Grid** screens while a payroll is processing. You will see the following message "The current payroll has started the 'Process Payroll' and changes are no longer allowed for the payroll. Please refresh the screen to make changes for the next payroll"



Time

Time Card and Time Card Adjustments Rules Screen Updates

Updates have been made to accommodate Units

The Time Card Adjustment Rules and Time Card screens have been updated to accommodate "Accumulate Units" introduced in [Release version 8.04](#).

Time Card Adjustment Rules:

- Changed labeling from "Allow Hrs" to "Allow Hrs/Units"

Time Card:

- Displays earning in the earning summary with carrot symbol as is displayed in payroll. “Do not include Units in total Time Card hours calculation.”

Time Card Adjustment Rules

◆ Adjustment Rule Name

test adj

Tips

+ Add New ✎ Edit 🗑 Delete 🔄 Refresh 💾 Save ⌫ Cancel

NOTE: "Employee Access" must be enabled for a pay item in order for it to be available for use on the Tips key. Depending on whether "Hours" or "Dollars" was chosen, make sure the pay item also allows that type of input.

Earnings

	Allow Hrs/Units	Allow Dollars	Employee Access	Manager Access	Supervisor Access
P9\D10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Break	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Company Total					
Employees Paid:	10	Voids/Manuals Included:	None		
Live Checks:	6	Check Numbers:	0 - 0		
Vouchers:	4	Direct Deposit Vouchers:	-		
Earnings	Rate	Hrs/Units	Dollars	YTD Hrs/Units	YTD Dollars
Regular		880.00	54,959.08	2,960.00	137,546.41
Make Up Tips Pd		0.00	77.92	0.00	155.84
EE Business Exp**		0.00	0.00	0.00	21.06
Medical ER*		0.00	1,300.00	0.00	2,550.00
Profit Sharing*		0.00	1,562.83	0.00	3,735.83
Piecework*		0.00	20.00	0.00	20.00
Totals:		880.00	55,057.00	2,960.00	137,743.31

If you have earnings that should be marked as unit pay, contact your Payroll Specialist.

Contact your Payroll Specialist if you have any questions about the updates in insolved version 8.07