

2024 Federal Compliance Calendar



JANUARY 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Key Dates

January 31st

- W-2 (Wage and Tax Statements) Forms due
- Form 1099-MISC due
- IRS Form 941 due
- IRS Form 1095-B distribution due date
- IRS Form 1095-C distribution due date
- IRS Form 940 due date
- IRS Form 1099-NEC due

FEBRUARY 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Key Dates

February 1st

- OSHA Form 300A paper filing due

February 10th

- Annual Form 940 due (if quarterly FUTA taxes were paid when due)

February 28th

- Deadline to file ACA Forms 1094-C, 1095-C, 1099-MISC without NEC to IRS (If paper filing)
- Form 8809 Paper Filing due

February 29th

- Creditable Coverage Disclosure to CMS due (for calendar year plans)

MARCH 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Key Dates

March 2nd

- Electronically submit OSHA 300A

March 15th

- Form 8809 E-filing deadline
- S Corp (Form 1120-S) and Partnership (Form 1065) Tax Returns due

March 31st

- Form 1099-MISC due (if reporting NEC in box 7)
- Deadline to file 1099s electronically
- EEO-1 Reporting and Filing deadline

APRIL 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Key Dates

April 1st

- Electronically file Form 1094-C & 1095-C & 1099-MISC (without NEC) deadline

April 15th

- Tax Day (deadline for personal tax returns and C Corporations)

April 28th

- Summary Plan Description (SPD) documents due to employees enrolled in retirement plans or health benefits

April 30th

- Quarterly Form 941 & 720 due

MAY 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Key Dates

May 15th

- Non-Profit Tax Returns due
- IRS Form 990 due

JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Key Dates

N/A

JULY 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Key Dates

July 31st

- Quarterly Form 941 & 720 due
- Forms 5500 & 5558 Filing Deadline (for calendar year plans)

AUGUST 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Key Dates

N/A

SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Key Dates

September 30th

- SAR (Summary Annual Report) due. SAR must be furnished within nine months after the end of the plan year

OCTOBER 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Key Dates

October 3rd

- QSERA Notice due

October 15th

- Medicare Part D Notice of Creditable Coverage delivered to plan participants

October 31st

- Quarterly Form 941 and 720 due

NOVEMBER 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Key Dates

N/A

DECEMBER 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Key Dates

December 29th

- o Nondiscrimination testing, 401K plans, 125 Premium Only Plans (POP), and flexible spending account (FSA) nondiscrimination testing (if on calendar year)
- o Review employee handbooks, workplace policies, etc.



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