

## Quick Guide

### What's changed in the enhanced platform?

We've taken the great tools and information found in our current platform and paired with predictive and personalized solutions to create our new platform. As you log in, you will find many improvements, updated navigation, and some new names for your favorite solutions. Use this quick guide to help you get started.

Current Platform Name	New Platform Name	Description
Ask the Pro	Contact Experts	Connect with a Mineral Expert to get answers to your HR and compliance questions, including questions on documents or policies.
Content Library	HR Compliance Library	Single, searchable location to find laws, law alerts, how-to guides, checklist, forms and more to ensure you are following best practices and staying compliant.
Express Builder Handbooks Professional Handbooks	Smart Employee Handbook	Easily create and maintain employee handbooks. As laws and regulations change, receive an alert to keep your handbook current and compliant
HR Advisor Newsletter	What Matters	Get regular HR and compliance updates straight to your inbox so you stay on top of the changing landscape.
HR Fitness Test	HR Assessment	Identify HR and compliance gaps, eliminate potential risks and create a list of action items to set your business up for success.
HR Snapshot	Question of the Week	New to HR? Get up to speed through weekly emails featuring Q&A on trending HR topics.
Job Description Library	Merged into Job Description Builder	Create, save and customize job descriptions across a wide range of industries and functions.
My Tickets	My Cases	Easily track your HR and technical support questions in a single location. You can submit a new question, view current status, and maintain a record of all responses for future reference.